REFUND POLICY

Welcome to Aesthetic Academy Asia Refund Policy. More details can be found in the Academy Handbook.

- Please note that the Payment Gateway is a secured portal which is provided by EGHL, an online payment gateway company registered in Malaysia.
- The website is https://www.aestheticacademy.asia. The site uses a secure portal with a digital certificate to protect your financial transactions and your data. Please refer to our Privacy Policy on how your data is used.

About the Refund Policy:

- The Learner has the right to withdraw and cancel his / her course and request for a refund.
- The Academy has the right to impose a cancellation fee and / or refuse the refund based on the terms and conditions stated herein.
- Learners must email and notify the Course Director if they are cancelling their Program with the following details.

<table>
<thead>
<tr>
<th>EMAIL ADDRESS</th>
<th><a href="mailto:info@aestheticacademy.asia">info@aestheticacademy.asia</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>NOTICE PERIOD</td>
<td>1-month before the scheduled commencement date.</td>
</tr>
<tr>
<td>CONTENTS</td>
<td>Learner Details - Full Name, Batch &amp; ID Number.</td>
</tr>
<tr>
<td></td>
<td>Reason for cancellation and refund.</td>
</tr>
<tr>
<td></td>
<td>Payment and bank details</td>
</tr>
<tr>
<td></td>
<td>Any substantiating documents / evidences for cancellation.</td>
</tr>
</tbody>
</table>

- The Academy shall calculate the refund amount, based on the notice period (cancellation), and inform the Learner via email within 1-week after receiving the Learner’s email.
- The Academy shall proceed with the refund once the Learner has agreed to the calculated refund amount and returned all the materials, including the original letter of acceptance / offer, student ID, logbook, stationeries, and / or any other materials received from the Academy.
- The refund amount is based on the final monetary sum received by the Academy, including the Registration Fee.
- Any bank charges incurred during the refund, such as telegraphic transfer, shall also be borne by the Learner.
- The refund process may take about 30-days or longer depending on the country and respective banking activities.
- Table below shows the refund amount.

<table>
<thead>
<tr>
<th>Notice Period (Cancellation)</th>
<th>Refund Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-weeks in advance (or earlier) before commencement date</td>
<td>80% (Eighty)</td>
</tr>
<tr>
<td>After accessing / downloading from the Online Library</td>
<td>50% (Fifty)</td>
</tr>
<tr>
<td>After accessing / downloading the Online Library and attended Introductory class</td>
<td>30% (Thirty)</td>
</tr>
<tr>
<td>After accessing / downloading the Online Library and attended 2 classes</td>
<td>NO refund</td>
</tr>
</tbody>
</table>

END OF REFUND POLICY. VERSION 1019.1 DATED 18 SEPT 2019.